

Shared Services Joint Committee

Agenda

Date:	Wednesday, 10th June, 2009
Time:	2.00 pm
Venue:	Committee Suite 1, Westfields, Middlewich Road, Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Appointment of Chairman**

To appoint a Chairman of the Committee.

2. **Appointment of Vice Chairman**

To appoint a Vice Chairman of the Committee.

3. **Apologies for Absence**

4. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda

5. **Public Speaking Time/Open Session**

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

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In accordance with Procedure Rules Nos.11 and 35 a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relevant to the work of the Committee.

Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers.

Note: In order for officers to undertake any background research it would be helpful if questions were submitted at least one working day before the meeting.

6. Shared Services Joint Committee - Terms of Reference (Pages 1 - 14)

To consider the Constitution and Terms of Reference of the Shared Services Joint Committee, as set out in the Cheshire East Borough Council and Cheshire West and Chester Borough Council Shared Services Administrative Agreement.

7. Joint Committee Shared Services Progress Report (Pages 15 - 76)

To consider a report updating the Joint Committee on progress made in the development of the Business Plans and Service Delivery Statements for each of the thirty-five Shared Services that have been established by Cheshire East Council (CE) and Cheshire West & Chester Council (CWAC).

8. Cheshire Shared Services Communications (Pages 77 - 88)

To consider a report relating to Cheshire Shared Services Communications and to approve the Communications Plan.

9. Exclusion of the Press and Public

The report relating to the remaining item on the agenda has been withheld from public circulation and deposit pursuant to Section 100(B)(2) of the Local Government Act 1972 on the grounds that the matter may be determined with the press and public excluded.

The Committee may decide that the press and public be excluded from the meeting during consideration of the following item pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

PART 2 – MATTERS TO BE CONSIDERED WITHOUT THE PUBLIC AND PRESS PRESENT

10. Shared Services - Consultation Process (Pages 89 - 154)

To consider a report updating the Joint Committee on the consultation process.